

Beppu Mizobe Gakuen College

**Application Information
for
International Students**

2023 Spring/Fall Entrance

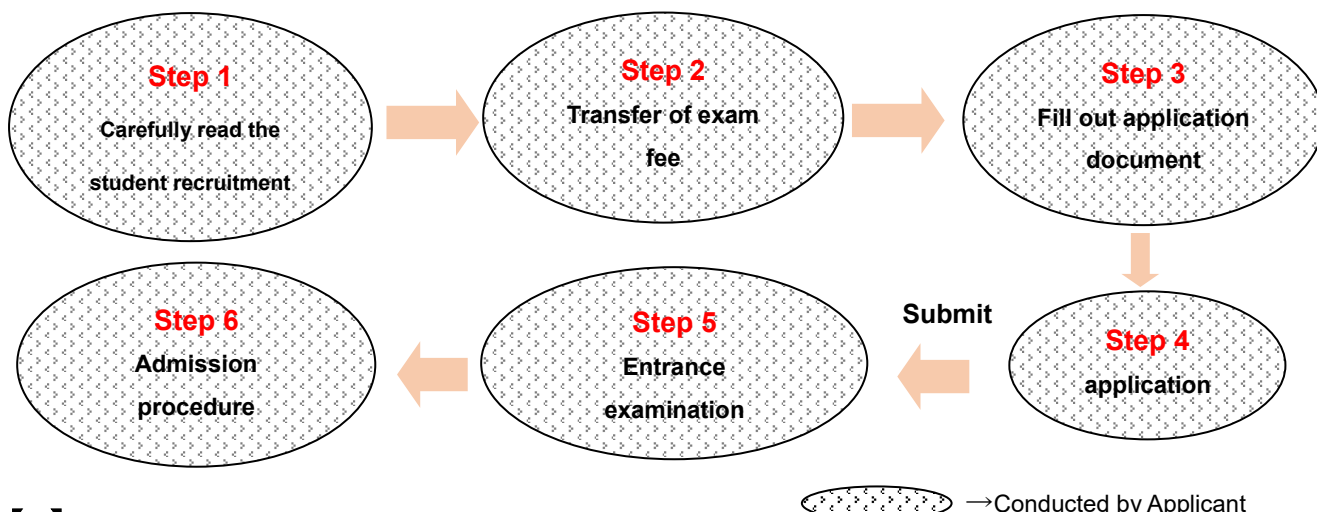


別府溝部学園短期大学

Table of Contents

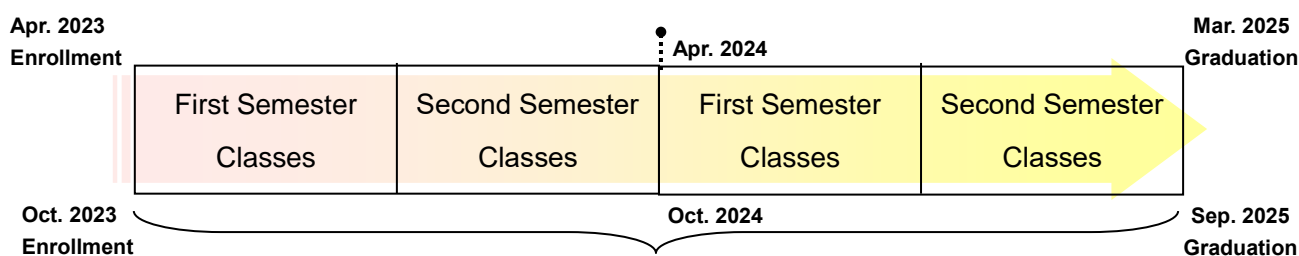
【1】 Flow from Application to Enrollment	3
【2】 Course Structure	3
【3】 Recruiting Departments and Student Capacity	3
【4】 Entrance Examination Schedule	4
【5】 Application Eligibility	4
【6】 Application Procedures	4
（1） Documents Submitted by the Applicant ①~⑨	4
（2） Documents Submitted by the Guarantor and And Financial Supporter①~②	4
【7】 Entrance Examination	5
【8】 Enrollment Procedures （1） ~ （5）	5-6
【9】 Fee Structure	7-8
【10】 Scholarships	9
【11】 International Student Dormitory Use	10

【1】 Flow From Application to Enrollment

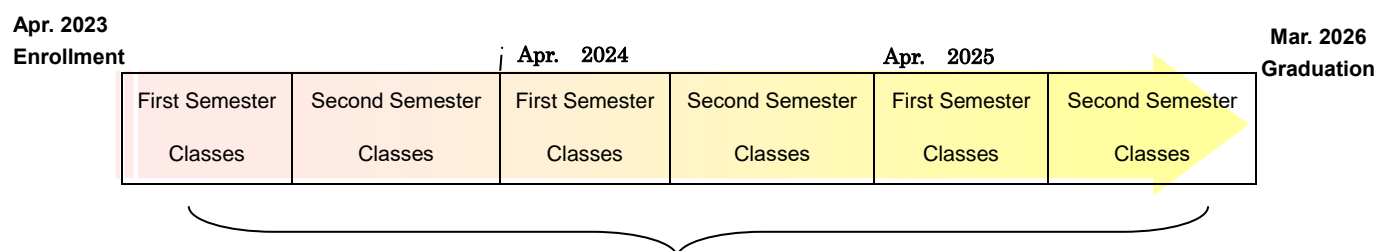


【2】 Course Structure

Contemporary Life Design/ Food and Nutrition / Department of Certified Care Worker (2 years)



Department of Certified Care Worker overseas course (3 years)



【3】 Recruiting Departments and Student Capacity

Department	Course	Capacity	Japanese Level Reference
Department of Contemporary Life Design	Japanese Language Course	25	Japanese Language Proficiency Test N3 Level
	Business Management and Tourism Course	15	Japanese Language Proficiency Test N2 Level
Department of Food and Nutrition	International Student Course	10	Japanese Language Proficiency Test N3 Level
Department of Certified Care Worker (Spring only)		10	Japanese Language Proficiency Test N2 Level
Department of Certified Care Worker (Spring only)	International Student Course	10	Japanese Language Proficiency Test N3 Level

【4】 Entrance Examination Schedule

Details will be told

【5】 Application Eligibility

- (1) Applicants must have completed 12 years or more of a standard school education.
- (2) In principle, applicants must be 18 years of age or older.

【6】 Application Procedures

(1) **Documents Submitted by the Applicant-** Please send the completed application form (Item

① below) to exrmizobe@bm.mizobe.ac.jp by email attachment.

- ① Application Forms (A form given by the College)
- ② Certification of Japanese Study (A Japanese translation must be attached)
- ③ Health Certificate (A form given by the College)
- ④ “Certificate of Graduation” (or “Certificate of Scheduled Graduation” if you have not graduated yet) from the last school attended (Must be an original document issued by the school / A Japanese translation must be attached)
* Do not send your official graduation diploma as it could get lost in the mail.
- ⑤ Official transcripts from the last school attended (A Japanese translation must be attached)
(Must be an official document issued by the school)
- ⑥ Five identification photographs (Must have been taken within the last three months and be 4 cm high by 3 cm wide. Please write your name on the back of each photo.)
- ⑦ Passport Copy (For applicants who already possess a passport)
* Applicants who have previously been to Japan before should also submit a copy of the pages in their passports that show the applicant’s embarkation/disembarkation stamps.
- ⑧ Applicants with work experience should submit an original “Employment Certificate.” (Please attach a Japanese translation.)
- ⑨ Copy of the applicant’s Family Register (all pages)

- (2) * Please be aware that the College will not return any of the documents to be submitted listed in
【6】 Application Procedures and 【8】 Enrollment Procedures.

(1) Documents Submitted by the Guarantor and Financial Supporter

- ① Letter of Guarantee (A form given by the College)
※ This must be filled out by the individual serving as the Guarantor.
- ② Financial Support Statement (A form given by the College)
※ This must be filled out by the individual serving as the Financial Supporter. A Japanese translation must be attached.

* Guarantor and Financial Supporter

- a. In principle, one of the applicant’s parents should serve as both the Guarantor and Financial Supporter.
- b. The Guarantor must be an individual who is able to fulfill his/her responsibility to ensure that the applicant follows the College’s rules during the student’s period of enrollment.
- c. The Financial Supporter must be an individual who is able to cover all of the applicant’s fees during the period of enrollment.

【7】 Entrance Examination

Screening Methods	Screening of submitted application documents, and interview(online)
Exam Venue	The College will designate the exam location.

【8】 Enrollment Procedures

- (1) An acceptance letter will be sent to accepted students.
- (2) Accepted students must prepare the documents listed in (3) on the following page as quickly as possible and mail them back to the College by the designated deadline.

(3) **Documents to Be Submitted by the Financial Supporter**

- ① Financial Supporter's Bank Account Balance Statement (copies are accepted)
* A "Tax Payment Certificate" will be necessary in the case that the Financial Supporter is of Japanese nationality.
- ② Financial Supporter's "Certificate of Employment" or documentation that shows that the Financial Supporter runs his/her own business if that is the case (Attach a Japanese translation to the original certificates)
* Submit a "Certificate of Residence" in the case that the Financial Supporter's place of employment is located in Japan
- ③ Documentation that shows the Financial Supporter's income (Attach a Japanese translation)
- ④ Documentation that shows the relationship between the accepted student and the Financial Supporter (Attach a Japanese translation)
* The document that shows the relationship between the accepted student and the Financial Supporter should be issued and notarized by a government organization.
- ⑤ Enrollment contract (Download from the College homepage)
- ⑥ Application form for reduction and exemption of tuition fees for international students on campus.
(By submitting this application form, you will be eligible for the selection of admission fee and tuition reduction.)
*If there is a false statement or fraud in application procedure on [6] and [8] admission procedure, we cancel your admission.

(4) **Bank Information(Payment Transfer Information)**(SWIFT Code: OITAJPJT)

Accepted students must bear all additional processing fees incurred when wiring/transferring payments.

Bank Name	Oita Bank Kamegawa Branch
Bank Address	6 kumi, Kitaju Beppu City, Oita Pref, Japan
Account Number	636732
Recipient	(Gaku)Mizobegakuen

(5) Notes and Cautions Regarding Enrollment Procedures

- ① Beppu Mizobe Gakuen College will apply at the Fukuoka Branch of Japan's Immigration Office on behalf of accepted students for their "Certificate of Eligibility for Residence Status" which is necessary when entering Japan.
- ② The College will send accepted students their "Certificate of Eligibility for Residence Status" after payment of the Enrollment Fees has been confirmed.
- ③ Enrollment Fees will be returned to accepted students who were refused a "Student Visa" to Japan upon application at the Japanese Embassy in your own country. However, the student will be responsible for bearing any bank processing fees incurred upon reimbursement of the Enrollment Fee payment.
- ④ The Enrollment Fee and Examination Fee will not be returned to accepted students in the case that they decide to not enroll due to personal reasons.
- ⑤ Accepted students who do not pay the Enrollment Fee by the College's designated deadline will be considered as having declined enrollment.

【9】 Fee Structure

	Department of Contemporary Life Design (spring/ Fall)		Department of Food and Nutrition (Spring/ Fall)	
Fee	1 st Year Apr. 2023~ Mar. 2024 Oct. 2023 ~ Sep. 2024	2 nd Year Apr. 2024~ Mar. 2025 Oct. 2024~ Sep. 2025		
Entrance Exam Fee	10,000 Yen	0		
Enrollment Fee	100,000 Yen	0		
Tuition Fees (Able to be paid on a semester-basis)	520,000 Yen	520,000 Yen		
		1 st Sem. 260,000 Yen	2 nd Sem. 260,000 Yen	
* Study Materials	50,000 Yen	50,000 Yen		
Bank Processing Fees (Only charged for overseas wire remittance)	5,000 Yen	0		
Subtotal	Annual Amount 685,000 Yen	Annual Amount 570,000 Yen		
		1 st Sem. 310,000 Yen	2 nd Sem. 260,000 Yen	

Note * 1) The actual amount of Study Materials that were used will be calculated at the end of each academic year and before graduation. The student will need to pay additional fees if the amount used exceeded the original amount paid.

	Department of Certified Care Worker (April)		
Fee	1 st Year Apr. 2023~ Mar. 2024	2 nd Year Apr. 2024~ Mar. 2025	
Entrance Exam Fee	10,000 Yen		
Enrollment Fee	100,000 Yen		
Tuition Fees (Able to be paid on a semester-basis)	520,000 Yen	520,000 Yen	
		1 st Sem. 260,000 Yen	2 nd Sem. 260,000 Yen
* Study Materials	70,500 Yen	70,500 Yen	
Practical Training Fee	8,000 Yen	7,500 Yen	
Training clothes	38,500 Yen		
Registration of License Fee		40,000 Yen	
Bank Processing Fees (Only charged for overseas wire remittance)	5,000 Yen		
Subtotal	Annual Amount 752,000 Yen	Annual Amount 638,000 Yen	
		1 st Sem. 338,000 Yen	2 nd Sem. 300,000 Yen

Note * 1) The actual amount of Study Materials that were used will be calculated at the end of each academic year and before graduation. The student will need to pay additional fees if the amount used exceeded the original amount paid.

	Department of Certified Care Worker international student course (April)		
Fee	1 st year Apr. 2023~Mar.2024	2 nd year April 2024~Mar 2025	3 rd year Apr. 2025~Mar. 2026
Entrance Exam Fee	10,000 yen		
Enrollment Fee	100,000 yen		
Tuition Fees (Able to be paid on a semester-basis)	520,000 yen	520,000 yen	520,000 yen
* Study Materials	70,500 yen	70,500 yen	70,500 yen
Practical Training Fee		8,000 yen	7,500 yen
Training clothes		38,500 yen	
Registration of License Fee			40,000 yen
Bank Processing Fees (Only charged for overseas wire remittance)	5,000 yen		
Subtotal	Annual Amount 705,500 yen	Annual Amount 637,000 yen	Annual Amount 638,000 yen

Note * 1) The actual amount of Study Materials that were used will be calculated at the end of each academic year and before graduation. The student will need to pay additional fees if the amount used exceeded the original amount paid.

【10】 Scholarships

Accepted students are able to apply for the following scholarships. Scholarship recipients will be selected based on an internal/external screening after application.

These scholarship amounts are based on amounts from the past academic year and are subject to change.

- ① Rotary Yoneyama Memorial Undergraduate Course Scholarship - 70,000 Yen Monthly
(Limited Scholarships)
- ② Japan Student Services Organization (JASSO) Scholarship - 48,000 Yen Monthly
(Limited Scholarships)
- ③ Oita Prefectural Government International Student Scholarship - 30,000 Yen Monthly
(Limited Scholarships)
- ④ Suzuki Ikuei foundation Scholarship – 10,000 Yen Monthly (Limited Scholarships)

【11】 International Student Dormitory Use

The advantage of living in a dormitory is that both men's and women's dormitories are cheaper than private dormitories. In order to be able to live immediately after enrollment, we recommend that you move into a dormitory at the beginning of enrollment because you have prepared an environment where you can get used to living in a foreign country, such as preparing daily necessities as equipment for shared use.

Dormitory Related Expenses

(1) Dormitory Fees

Fee	Amount	Payment Method
Security Deposit	50,000 Yen	The Security Deposit and 6 months' worth of dormitory fees are to be paid in one installment at the time of enrollment. Total: 170,000Yen Students will pay dormitory fees monthly after 6 months later
Dormitory Fee	20,000Yen (Monthly)	

(2) Additional Utility Fees (Electricity, Water, Gas, etc.)

Utility fee Water bills, etc	The total amount for electricity and gas fees will be split evenly among the dormitory residents. Others shall be collected at a fixed amount.	Paid Monthly
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(3) All of the electrical appliances provided by the College are to be used communally by dormitory residents.

(4) The dormitory kitchen, toilets, and shower room are for communal use. Dormitory residents will be in charge of cleaning these facilities.

(5) An individual resident who causes damage to dormitory facilities in addition to damage or loss of dormitory equipment or fixtures will bear full financial responsibility. All dormitory residents will be responsible in the case of damage/loss of goods that were used communally.

(6) Security Deposit fees will be adjusted when students move out of the dormitory.

(7) Students are not allowed to move out of the dormitory during the middle of the semester. The Security Deposit will not be returned to students who move out of the dormitory due to personal reasons in addition to those who are asked to leave.

Students may be allowed to live in the dormitory (as share a room / two or more students) during their 2nd year if rooms are available. Students will be selected via a lottery system.

-memo-



MIZOBE
BEPPU MIZOBE GAKUEN COLLEGE

別府溝部学園短期大学

**BEPPU MIZOBE GAKUEN
COLLEGE**

MIZOBE
BEPPU MIZOBE GAKUEN COLLEGE

Address

Postal Code: 874-8567

29-1 Okamegawa-chuomachi, Beppu-city, Oita-Prefecture, Japan

BeppuMizobeGakuen College

International Students Office

Direct phone number: 81-977-67-7974

FAX Number: 81-977-66-8120

HP: <http://www.mizobe.ac.jp/top.html>

MAIL: exrmizobe@bm.mizobe.ac.jp (申請書類提出)