



**Memorandum of Understanding
between
Shiga Bunkyo Junior College and Satit Pattana Secondary School**

**Prepared by
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Deputy School Director of Education Development**

1. Introduction

Shiga Bunkyo Junior College (Japan) and Satit Pattana Secondary School (Thailand) declare through this Memorandum of Understanding signed by their Directors that they intend to work together in developing their respective educational and experiential learning process and goals. The affiliation allows both schools, their students, teachers, and staff to realize the benefit of being part of an international community that shares values of access, diversity, practical education, and quality with each other.

2. Background

The proposed activities and projects seek an agreement between Shiga Bunkyo Junior College and Satit Pattana Secondary School whereby students can participate in collaborative activities and projects. Satit Pattana Secondary School thrives in developing students individually; to help them explore their passion and improve their skills. In the light of high quality education and development of students skills, Shiga Bunkyo Junior College would offer our students a unique and valuable opportunity. Once both schools agree on terms and conditions, a memorandum of understanding shall be drawn and signed to officially commence the schools' collaboration.

In signing the Memorandum of Agreement, both schools will be able to enhance students' educational development, workforce training, as well as exposure to native Japanese/English language in their academic disciplines, history and cultures.

3. Agreement Overview

The proposed agreement seeks an agreement between Shiga Bunkyo Junior College and Satit Pattana Secondary School whereby students and teachers can participate in educational exchange,

workshops, camps, and competitions during the academic year. The main objective of this agreement is for students from both schools to develop academically as well as to develop their leadership skills, various social skills as well as multicultural awareness.

Activities and programs initiated by the signing of Memorandum of Agreement shall commence in the 2023 Academic Year. Nonetheless, activities and programs are not limited to what is proposed below; they can be amended via written agreement from both schools.

4. Activities and Projects for Students

- **Students e-pal (Exchange of email)** : Students are paired together and write to each other once a week. This can be a free-form assignment or at younger ages, students can be given prompts to write to their pen-pals. English teachers shall be teachers who supervise the students in this activity. At the end of the term, the students are invited to reflect on their writing skills as well as what they have learned from their partner.
- **Academics and Sports Competitions** : Satit Pattana Secondary School will host various competitions such as "Debate Competition", "Sports Competition", "Public Speaking Competition", "Culinary Competition", among others. Likewise, Shiga Bunkyo Junior College shall invite Satit Pattana Secondary School to participate in competitions hosted by the school when appropriate.
- **Upskills workshop and camps** : Leadership workshop, career exploration workshop, aviation workshop, communication workshop, as well as tourism and hospitality workshop. Language workshops such as "Japanese Language and Culture workshop", "English Language Camp", "Citizen Diplomacy Workshop", among others.
- **Higher Education Counseling** : Shiga Bunkyo Junior College is invited to participate in presenting college information during Satit Pattana Secondary School's Education Week as well as Academic Week. In addition, Shiga Bunkyo Junior College is welcomed to initiate various workshops to introduce students to college classes.
- **Students Internship** : Shiga Bunkyo Junior College is invited to send students to our affiliated schools that run pre-kindergarten and/or kindergarten.

5. Activities and Projects for Teachers

- **Exchange of teaching methodologies / curriculum / program outlines** : The exchange can be done via online platform, Zoom meeting or Google Meet, as well as on-site seminars or workshops in either country.
- **Teaching Abroad Program** : Teachers are invited to participate in teaching abroad programs. Satit Pattana Secondary School shall send teachers who are responsible for English language, IELTS/TOEIC/TOEFL tutoring, English creative writing for Shiga Bunkyo Junior College when requested. Meanwhile, Gifu Dai-ichi High School shall send teachers who are responsible for Japanese language and culture lessons. The monthly salary, accommodation and transportation for the teachers will be decided by discussion between both schools.
- **Lessons by video conference** : Teachers may conduct online lessons and/or activities for affiliated schools. For instance, Cambridge Assessment International Education Department (CAIE) at Satit Pattana Secondary School can conduct "online interview seminars : Tips and Tricks for University Entrance" for Gifu Dai-ichi High School.
- **Staff professional learning by video conference or on-site** : As educators, we strive to improve ourselves in order to help our students grow academically, emotionally, and professionally.

Hence, should there be any professional learning workshop or seminar, affiliated schools shall be invited to join.

6. Reciprocal School Visits

With the agreement in becoming affiliated schools, both schools shall cultivate not only reciprocal education but also reciprocal school visit. With reciprocal school visits, students from both schools will learn of intercultural awareness, technical skills and social skills that they need in their study fields.

In the pilot year, the proposal is for affiliated schools to visit each other to participate in the signing of Memorandum of Agreement ceremony with students and teachers visiting each school.

7. Coordinators

Coordinators shall be named by each school to serve as liaisons for implementing this Memorandum of Understanding. All activities conducted under the auspices of this Memorandum of Understanding must have the endorsement of the coordinators. At Satit Pattana Secondary School, the coordinator will be Ms. Pariyane Asumpinpong, Head of International Affairs and Global Network, and at Shiga Bunkyo Junior College, the coordinator will be Director-General. Coordinators shall notify their counterparts should a new person be named to the position.

8. Renewal, Termination and Amendment

- This Memorandum of Understanding shall remain in effect for a period of five years from the date of the last signature. This Memorandum of Understanding may be extended by the written consent of both schools.
- This Memorandum of Understanding may be terminated by either school given written notice to the other school at least 180 days in advance of the stated termination date. Termination of this Memorandum of Understanding shall not affect activities in progress pursuant to specific activity agreements, which shall continue until concluded by the schools in accordance with their terms or as otherwise agreed to by both schools in writing.
- This Memorandum of Understanding may be amended only by the written consent of both schools.

In witness thereof, the schools have offered their signature on March 13th, 2023 hereto :



Mr. Sethapon Kraikunasai
School Director
Satit Pattana Secondary School
Thailand



Mr. Hideaki Matsumoto
President
Shiga Bunkyo Junior College
Japan