

**Beppu Mizobe Gakuen College**

**Application Information  
for  
International Students**

**2024Spring/Fall Entrance**

**For internal international students**

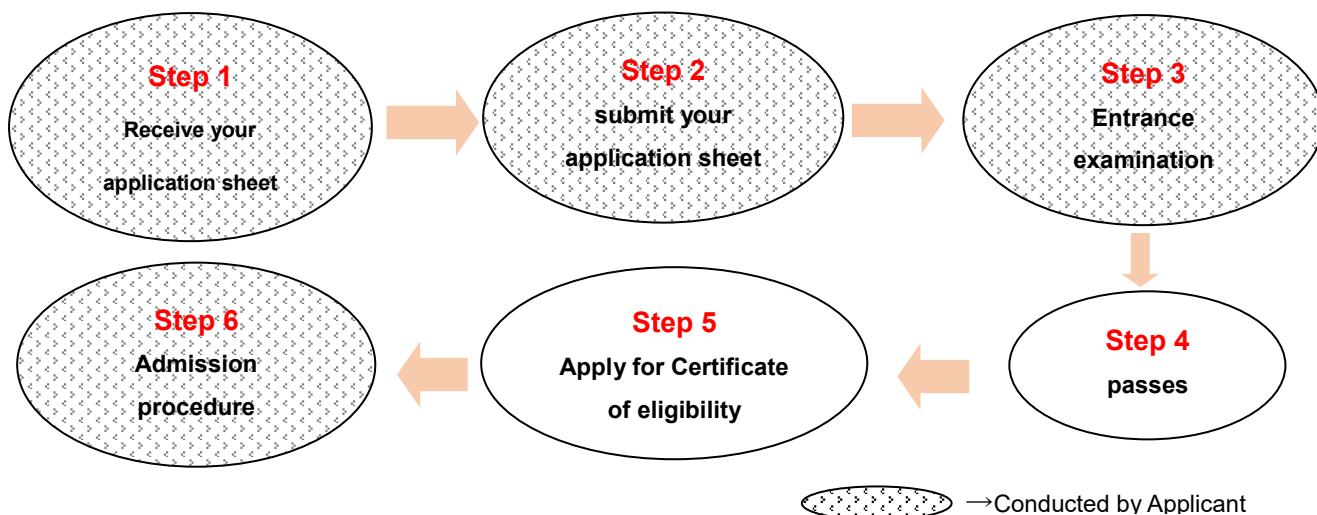


**別府溝部学園短期大学**

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## 【1】 Flow From Application to Enrollment



## 【2】 Recruiting Departments and Student Capacity

Department	Course	Capacity	Japanese Level Reference
Department of Contemporary Life Design (spring / fall)	Japanese Language Course	45	Japanese Language Proficiency Test N3 Level
	Business Management and Tourism Course		Japanese Language Proficiency Test N2 Level
Department of Food and Nutrition ( spring / fall )	International Student Course	30	Japanese Language Proficiency Test N3 Level
Department of Certified Care Worker (Spring only)		15	Japanese Language Proficiency Test N2 Level
Department of Certified Care Worker (Spring only)	International Student Course(3 years)		Japanese Language Proficiency Test N3 Level

## 【3】 Entrance Examination Schedule

Details will be told

## 【4】 Application Eligibility

- ( 1 ) Applicants must have completed 12 years or more of a standard school education.
- ( 2 ) In principle, applicants must be 18 years of age or older.

## 【5】 Application Procedures

(1) **Documents Submitted by the Applicant-** Please send the completed application form (Item

- ① below) to ss@bm.mizobe.ac.jp by email attachment.
- ① Application Forms (A form given by the College)
- ② Certification of Japanese Study (A Japanese translation must be attached)
- ③ Health Certificate (A form given by the College)
- ④ Certificate of immunization (A form given by the College)
- ⑤ “Certificate of Graduation” (or “Certificate of Scheduled Graduation” if you have not graduated yet) from the last school attended (Must be an original document issued by the school / A Japanese translation must be attached)  
\* Do not send your official graduation diploma as it could get lost in the mail.
- ⑥ Official transcripts from the last school attended (A Japanese translation must be attached)  
(Must be an official document issued by the school)
- ⑦ Five identification photographs (Must have been taken within the last three months and be 4 cm high by 3 cm wide. Please write your name on the back of each photo.)
- ⑧ Passport Copy (For applicants who already possess a passport)  
\* Applicants who have previously been to Japan before should also submit all copy of the pages in their passports that show the applicant’s embarkation/disembarkation stamps.
- ⑨ Applicants with work experience should submit an original “Employment Certificate.” (Please attach a Japanese translation.)
- ⑩ Copy of the applicant’s Family Register (all pages)

(2) \* Please be aware that the College will not return any of the documents to be submitted listed in

【6】 Application Procedures and 【8】 Enrollment Procedures.

### (1) Documents Submitted by the Guarantor and Financial Supporter

- ① Letter of Guarantee (A form given by the College)  
※ This must be filled out by the individual serving as the Guarantor.
- ② Financial Support Statement (A form given by the College)  
※ This must be filled out by the individual serving as the Financial Supporter. A Japanese translation must be attached.

\* Guarantor and Financial Supporter

- a. In principle, one of the applicant’s parents should serve as both the Guarantor and Financial Supporter. If there are special circumstances, be a relative who can take responsibility.
- b. The Guarantor must be an individual who is able to fulfill his/her responsibility to ensure that the applicant follows the College’s rules during the student’s period of enrollment.
- c. The Financial Supporter must be an individual who is able to cover all of the applicant’s fees during the period of enrollment.

## 【6】 Entrance Examination

Screening Methods	Screening of submitted application documents, and interview(online)
Exam Venue	The College will designate the exam location.

## **【7】 Enrollment Procedures**

- (1) An acceptance letter will be sent to accepted students.
- (2) Accepted students must prepare the documents listed in (3) on the following page as quickly as possible and mail them back to the College by the designated deadline.
- (3) **Documents to Be Submitted by the Financial Supporter**
  - ① Financial Supporter's Bank Account Balance Statement (copies are accepted)  
\* A "Tax Payment Certificate" will be necessary in the case that the Financial Supporter is of Japanese nationality.
  - ② Financial Supporter's "Certificate of Employment" or documentation that shows that the Financial Supporter runs his/her own business if that is the case (Attach a Japanese translation to the original certificates)  
\* Submit a "Certificate of Residence" in the case that the Financial Supporter's place of employment is located in Japan
  - ③ Documentation that shows the Financial Supporter's income (Attach a Japanese translation)
  - ④ Documentation that shows the relationship between the accepted student and the Financial Supporter (Attach a Japanese translation)  
\* The document that shows the relationship between the accepted student and the Financial Supporter should be issued and notarized by a government organization.
  - ⑤ Enrollment contract (A form given by the college)
  - ⑥ Application form for reduction and exemption of tuition fees for international students on campus.  
\* If there is a false statement or fraud in application procedure on [5] and [7] admission procedure, we cancel your admission.

(4) **Bank Information(Payment Transfer Information)**(SWIFT Code: OITAJPJT)

Accepted students must bear all additional processing fees incurred when wiring/transferring payments.

Bank Name	Oita Bank Kamegawa Branch
Bank Address	6 kumi, Kitaju Beppu City, Oita Pref, Japan
Account Number	636732
Recipient	(Gaku)Mizobegakuen

(5) Notes and Cautions Regarding Enrollment Procedures

- ① Beppu Mizobe Gakuen College will apply at the Fukuoka Branch of Japan's Immigration Office on behalf of accepted students for their "Certificate of Eligibility for Residence Status" which is necessary when entering Japan.
- ② The College will send accepted students their "Certificate of Eligibility for Residence Status" after payment of the Enrollment Fees has been confirmed.
- ③ Enrollment Fees will be returned to accepted students who were refused a "Student Visa" to Japan upon application at the Japanese Embassy in your own country. However, the student will be responsible for bearing any bank processing fees incurred upon reimbursement of the Enrollment Fee payment.
- ④ The Enrollment Fee and Examination Fee will not be returned to accepted students in the case that they decide to not enroll due to personal reasons.
- ⑤ Accepted students who do not pay the Enrollment Fee by the College's designated deadline will be considered as having declined enrollment.

## 【8】 Fee Structure

	Department of Contemporary Life Design (spring/ Fall)		Department of Food and Nutrition (Spring/ Fall)	
Fee	1 <sup>st</sup> Year Apr. 2024~ Mar. 2025 Oct. 2024 ~ Sep. 2025	2 <sup>nd</sup> Year Apr. 2025~ Mar. 2026 Oct. 2025~ Sep. 2026		
Entrance Exam Fee	10,000 Yen	_____		
Enrollment Fee	100,000 Yen	_____		
Tuition Fees	520,000 Yen	520,000 Yen		
		1 <sup>st</sup> Sem. 260,000 Yen	2 <sup>nd</sup> Sem. 260,000 Yen	
*1 Study Materials	70,000 Yen	70,000 Yen		
* 2 Comprehensive Insurance for Students Lives Coupled with "Gakkensai" for International Students	20,130 Yen			
*3 Bank Processing Fees (Only charged for overseas wire remittance)	10,000 Yen	_____		
Subtotal	Annual Amount 730,130 Yen	Annual Amount 590,000 Yen		
		1 <sup>st</sup> Sem. 330,000 Yen	2 <sup>nd</sup> Sem. 260,000 Yen	

	Department of Certified Care Worker (spring semester ONLY)		
Fee	1 <sup>st</sup> Year Apr. 2024~ Mar. 2025	2 <sup>nd</sup> Year Apr. 2025~ Mar. 2026	
Entrance Exam Fee	10,000 Yen	_____	
Enrollment Fee	100,000 Yen	_____	
Tuition Fees	520,000 Yen	520,000 Yen	
		1 <sup>st</sup> Sem. 260,000 Yen	2 <sup>nd</sup> Sem. 260,000 Yen
* 1 Study Materials	90,000 Yen	80,000 Yen	
Practical Training Fee	8,000 Yen	7,500 Yen	
Training clothes	38,500 Yen	_____	
* 2 Comprehensive Insurance for Students Lives Coupled with "Gakkensai" for International Students	20,130 Yen		
Registration of License Fee	_____	40,000 Yen	
* 3 Bank Processing Fees (Only charged for overseas wire remittance)	10,000 Yen	_____	
Subtotal	Annual Amount 796,630 Yen	Annual Amount 647,500 Yen	

	Department of Certified Care Worker international student course (Spring semester only)		
Fee	1 <sup>st</sup> year Apr. 2024~Mar.2025	2 <sup>nd</sup> year April 2025~Mar 2026	3 <sup>rd</sup> year Apr. 2026~Mar. 2027
Entrance Exam Fee	10,000 yen	_____	_____
Enrollment Fee	100,000 yen	_____	_____
Tuition Fees	520,000 yen	520,000 yen	520,000 yen
* 1 Study Materials	70,500 yen	90,000 yen	80,000 yen
Practical Training Fee	_____	8,000 yen	7,500 yen
Training clothes	_____	38,500 yen	
* 2 Comprehensive Insurance for Students Lives Coupled with "Gakkensai" for International Students	28,780 Yen		
Registration of License Fee	_____	_____	40,000 yen
* 3 Bank Processing Fees (Only charged for overseas wire remittance)	10,000 yen	_____	_____
Subtotal	Annual Amount 739,280 yen	Annual Amount 656,500 yen	Annual Amount 647,500 yen

Note \* 1) The actual amount of Study Materials that were used will be calculated at the end of each academic year and before graduation. The student will need to pay additional fees if the amount used exceeded the original amount paid.

Note \* 2) We require the Comprehensive Insurance for Students Lives Coupled with "Gakkensai" for International Student

Note \* 3) If there is a balance of bank transfer fees, they will be settled after arriving in Japan.



## **【9】 Scholarships**

Accepted students are able to apply for the following scholarships. Scholarship recipients will be selected based on an internal/external campus screening after application.

- ① Rotary Yoneyama Memorial Undergraduate Course Scholarship - 70,000 Yen Monthly  
(Limited Scholarships)
- ② Japan Student Services Organization (JASSO) Scholarship - 48,000 Yen Monthly  
(Limited Scholarships)
- ③ Oita Prefectural Government International Student Scholarship - 30,000 Yen Monthly  
(Limited Scholarships)
- ④ Suzuki Ikuei foundation Scholarship – 10,000 Yen Monthly (Limited Scholarships)

## 【10】 International Student Dormitory Use

The advantage of living in a dormitory is that both men's and women's dormitories are cheaper than private dormitories. In order to be able to live immediately after enrollment, we recommend that you move into a dormitory at the beginning of arrival because you have prepared an environment where you can get used to living in a foreign country, such as preparing daily necessities as equipment for shared use.

### Dormitory Related Expenses

#### (1) Dormitory Fees

Fee	Amount	Payment Method
Dormitory Registration Fee	50,000 Yen	Total payment at the time of enrollment Total 182,000 yen Includes 6 months' rent From 6 months onwards, payment will be made on the specified date every month.
Dormitory Fee	22,000Yen (Monthly)	
Utility fee	The fees will be obey for the dormitory rules so does amount of money in every months.	

- (2) All of the electrical appliances provided by the College are to be used communally by dormitory residents.
- (3) The dormitory kitchen, toilets, and shower room are for communal use. Dormitory residents will be in charge of cleaning these facilities. The residence of the dormitory needs to pay cleaning fee of the agent of the cleaning when you out of the dormitory.
- (4) An individual resident who causes damage to dormitory facilities in addition to damage or loss of dormitory equipment or fixtures will bear full financial responsibility. All dormitory residents will be responsible in the case of damage/loss of goods that were used communally.
- (5) We will calculate the Dormitory deposit when procedure will be acquired. Charge for shortfalls





別府溝部学園短期大学

**BEPPU MIZOBE GAKUEN  
COLLEGE**

MIZOBE  
BEPPU MIZOBE GAKUEN COLLEGE

**Address**

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29-10 Kamegawa-chuomachi, Beppu-city, Oita-Prefecture, Japan

BeppuMizobeGakuen College

International Students Office

Direct phone number: 81-977-67-7974

FAX Number: 81-977-66-8120

HP: <http://www.mizobe.ac.jp/cn>

MAIL: [exrmizobe@bm.mizobe.ac.jp](mailto:exrmizobe@bm.mizobe.ac.jp) (申請書類提出)