

横浜デザイン学院 Yokohama Design College

日本語学科募集要項

GUIDE FOR ADMISSION OF JAPANESE LANGUAGE DEPARTMENT

1. Course Duration

Course	Course Period	Enrollment Term	Capacity
College Preparatory Course	2 year course	April	80 students
	1.5 year course	October	80 students
	1 year course	April	40 students
		October	40 students
Short term Course	(basically 3 months)	April / October (mid-semester enrollment possible for students with previous Japanese learning experience)	20 students

2. Course Week Schedule

Monday~Friday (5d/week) ※ 20hrs/week (45 mins/1 class)	Morning (AM)	9 : 00~12 : 30	4 classes
	Afternoon (PM)	13 : 10~16 : 40	4 classes

3. Application Requirements (at least one of below)

- Completion of standard 12-year education in applicant’s country
- Eligibility to enroll in an over high school level education facility (university, college etc.)

4. Application Procedures

1) Selection fee: **25,000 JPY**

Selection fee must be paid when applying. Once paid, it is non refundable under any circumstances.

2) Application Terms:

- April intake: **September 1st ~ October 31st**
- October intake: **March 1st ~ April 30th**

※ Due to the arrangements we need to make with the Immigration Bureau regarding the day when we can submit the applications, the deadlines for sending the documents to us may slightly change.

3) Application Documents Mailing Address

Yokohama Design College Admission Office

1-33-6 Chuo, Nishi-ku, Yokohama, Kanagawa, 220-0051, JAPAN

Phone: (81)45-323-0300 Fax : (81)45-323-0302

E-mail: info@ydc.ac.jp

Office hour: Monday - Friday 9:00 ~ 17:00 (Except National Holidays)

※ Please mail all the application documents by EMS, DHL or TNT to the above address, or bring all the documents in person to our admission office. Make sure to take an appointment before visiting the school.

4) Selection procedure (program entrance interview)

Depending on the Applicant's nationality, they can be required to have an interview with the admission officer prior to applying for the enrollment in the course. The entrance interview will be hosted online or in person, depending on the Applicant's availability.

● In some cases, we may require the Applicant's Financial Supporter to take part in the interview too.

● In case of not passing the interview, we decline every inquiry regarding the reasons for decline.

5) Application documents

All of the application documents must be in **Japanese or English**. If not, the Japanese translation is required along with the original file.

Please note that it is possible that the Applicant would be required to submit additional documents, such as copies of the bank statements, etc.

The Documents from the Applicant	Remarks
a. Application Forms (A-1, 2)	Filled in and signed by the Applicant
b. Personal Record (B-1, 2, 3)	
c. Form of Declaration (D-1)	
d. Photo x 5 pcs (H 4cm x W 3cm)	Each with the Applicant's name on the back
e. Graduation Certificate/Diploma	Original, obtained from the previous school graduated
f. Transcript	Provided by the school mentioned above
g. (Certificate of Enrollment)	(If the Applicant is currently in school)
h. (Document proving Applicant's learning Japanese experience)	(If the Applicant has studied before or is studying now)
i. Copy of Passport	Photo page and the pages with arrival/departure stamps from the Applicant's previous stays in Japan
j. (Application for Dormitory)	(For those willing to be accommodated in the school's dormitory. Must be submitted 1 month prior to the first day of the school)

The Documents from the Sponsor	Remarks
a. Letter of financial Support (C-1)	* All the forms must be filled out by the financial sponsor
b. Form of Declaration (D-1)	
c. Certificate of relationship	ex. Birth Certificate, copy of Family registration, etc....
d. Bank Statement	Provided by financial sponsor's bank account
e. Certificate of Occupation	Provided by financial sponsor's current workplace
f. Certificate of Income	Annual income and tax declaration for the last year
*In case of the financial Sponsor residing in Japan:	
Resident certificate (of all household members) (住民票)	
Taxation Certificate and the Certificate of Tax Payment (課税納税証明書)	
Residence Card (在留カード) (in case of foreign citizens)	

5. Tuition & Other School Expenses

※ Payment in installments available. See the appendix for details.

1) Long-Term Course (College Preparatory Course)

	1-Year Course	1.5-Year Course	2-Year Course
選考料/Selection Fee	25,000	25,000	25,000
入学金/Enrollment Fee	100,000	100,000	100,000
授業料/Tuition	650,000	975,000	1,300,000
施設維持費/Facility Fee	30,000	40,000	50,000
諸費（教育充実費）/Education Enhancement Fee	20,000	25,000	30,000
教材費/Educational Materials Fee	25,000	30,000	35,000
校外学習費/Out-of-School Activities Fee	23,000	32,000	41,000
校友会費/ Alumni Association Fee	10,000	15,000	20,000
災害傷害保険/Insurance	12,000	17,000	22,000
TOTAL (JPY)	895,000	1,259,000	1,623,000

2) Short-Term Course

※ Tuition is a subject to change depending on situations

	1 month	2 month	3 month
入学金/Enrollment Fee	15,000	15,000	15,000
授業料/Tuition	51,000	102,000	153,000
TOTAL (JPY)	66,000	117,000	168,000

※The short-term courses are available for those who already reside in Japan or are planning to come to Japan with a short-term stay permit as a tourist.

6. Scholarships

For students planning to continue their studies at Yokohama Design College's Specialized Courses there are scholarship programs available. For more details ask at the schools office (contact information provided above).

7. Part-time Jobs

Student visa holders are allowed to work up to 28 hours per week. The school will provide support to those students who are seeking part-time job opportunities, regardless of their Japanese skills level.

*Job examples: Logistics companies, Butcher factories, Haneda Airport on-ground service, *izakaya* and restaurants (cleaning/dishwashing/cooking, etc.), hotel reception, etc.

8. Post-Graduation Career Support

Applicant's course instructor(担任教員) will provide career guidance for those students who are hoping to continue their study in other education institutes after graduate from the Japanese Language course at Yokohama Design College(YDC), such as Universities or Graduate Schools. Students with excellent grades are allowed to continue their studies at Yokohama Design College's Specialized Courses.

9 . Optional Classes

Yokohama Design College provides free optional classes for students aiming to continue their studies in Japan.

- Preparation for JLPT/EJU (Mathematics, Physics, Social Studies)
- Art classes
- Preparation for the entrance exams at art universities: basic sketching, two-dimensional composition, portfolio creation guidance etc.

10. About the Japanese language certificate exams

All of the students enrolled in the Japanese Language Courses are required to take an exam proving their Japanese language proficiency (e.g. JLPT) in accordance with the course instructor's guidance. The exam results are the official proof of the Students Japanese language proficiency that the They are also asked to submit the results to the school.

11. Payment instructions

- The Applicant is requested to pay the Enrollment Fee, Tuition, Facility Fee etc. after the Certificate of Eligibility (CoE) is issued.
 - The original Certificate of Eligibility will be sent to the Applicant after the payment is confirmed.
 - After the enrollment in case of changing the residential status or extending the period of stay, it is required to provide proof of remittance as recorded in the Applicant's bank account. Hence, it is necessary for the Applicant to get the living expenses, tuition fees etc. transferred regularly.
- * As a general rule, once paid fees are non refundable. However, in some cases that the Applicant is unable to come to Japan for some valid reasons, some consultation arrangements can be made.

12. Dormitory

There is dormitory accommodation available at Yokohama Design College ＊
as for April 2024

- each room capacity: two students
- available locations: five
- distance from the school: approximately 1-12 minutes on foot (depending on the location)

- fees:

- *Accommodation contract fee: 40,000 JPY (no refund)

- *Rental fee (per month):

- Double room (a bedroom shared with one other student): 43,000 JPY + utility (water, gas, electricity, internet connection) 7,000 JPY (total: 50,000 JPY)

- Single room: 57,000 JPY + utility (water, gas, electricity, internet connection) 7,000 JPY (total: 64,000 JPY)

- *Contact the school's office for more details about the vacancies etc.

*Apart from the YDC dormitories there are also the accommodation options provided by the real estate agencies. The rental fees vary depending on the agency. If accommodation at the YDC dormitory is not possible, we can introduce some agencies to the Applicant. Contact the school's office for more information.

13. Payment information

If you plan to send money from abroad, use telegraphic transfer (T/T) to the account below. Keep in mind that you are responsible for covering all of the transfer fees.

- 口座名義 (A/C NAME) : 横浜デザイン学院 (YOKOHAMA DESIGN GAKUIN)
- 銀行名 (BANK) : 横浜銀行藤棚支店 (BANK OF YOKOHAMA, FUJIDANA BRANCH)
- 所在地 (BANK ADDRESS) : 1-51 FUJIDANA-CHO, NISHI-KU, YOKOHAMA, KANAGAWA 220-0053 JAPAN
- 口座番号 (A/C #) : 普通 3 8 2 - 1 5 1 3 0 8 8 ORDINARY ACCOUNT
- SWIFT CODE : HMAJPJT
- When making payment, please be sure to write the words 'Tuition Fee' and the applicant's name in the comments section.
- Bank transfer fees will be charged to the applicant

14. Contact for inquiries

Yokohama Design College Admission Office

Address: 1-33-6, Chuo, Nishi-ku, Yokohama,
Kanagawa, 220-0051 Japan



Tel: + (81)45-323-0300 Fax : + (81)45-323-0302

E-mail : info@ydc.ac.jp <https://www.ydc.ac.jp/jpn>

Appendix: Tuition and Other Fees

	Long-Term Course (College Preparatory Course)									
Contents	1-year course		1.5-year course				2-year course			
Semester	1 st semester	2 nd semester	1 st semester	2 nd semester	3 rd semester	1 st semester	2 nd semester	3 rd semester	4 th semester	
Selection Fee	25,000	0	25,000	0	0	25,000	0	0	0	
Enrollment Fee	100,000	0	100,000	0	0	100,000	0	0	0	
Tuition	325,000	325,000	325,000	325,000	325,000	325,000	325,000	325,000	325,000	
Facility Fee	15,000	15,000	15,000	15,000	10,000	15,000	15,000	10,000	10,000	
Educational Enhancement Fee	10,000	10,000	10,000	10,000	5,000	10,000	10,000	5,000	5,000	
Educational Materials Fee	12,500	12,500	12,500	12,500	5,000	12,500	12,500	5,000	5,000	
Out-Of-School Activities Fee	11,500	11,500	11,500	11,500	9,000	11,500	11,500	9,000	9,000	
Alumni Association Fee	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
Insurance Fees	6,000	6,000	6,000	6,000	5,000	6,000	6,000	5,000	5,000	
Total	510,000	385,000	510,000	385,000	364,000	510,000	385,000	364,000	364,000	

*After the Certificate of Eligibility is issued the Applicant is required to pay the fees for the first semester (including Enrollment Fee). In case of the one-year-course the enrollment term is April or October, accordingly the first semester is counted as the period from April to September or from October to March of the next year.

*In case of quitting the course before the completion, the refund of the tuition fee will cover the tuition charged for the school period(April-June, July-September, October-December, January-March) following the resignation from the course (applies to students enrolled for more than six months).