

**Available Teaching Position: *Shokutaku Jokyo* (Non-tenured Assistant Professor)**

Aichi University, Nagoya, Japan, invites applications for the above non-permanent position in teaching English as a Foreign Language.

1. Status: *Shokutaku Jokyo* (Assistant Professor of English)
2. Number of Positions: 1
3. Qualifications:
  - (1) M.A. in English-related fields or their equivalent degrees, or equivalent teaching and/or research experience
  - (2) Native speaker or near native speaker of English (with basic Japanese skills preferable)
  - (3) Will reside within an 80-kilometer radius of the Nagoya Campus of Aichi University in Nakamura-ku, Nagoya, if selected
4. Contract: 12 month contract – April 1, 2026 to March 31, 2027. Renewable annually up to four times (total of five years).
5. Courses to Teach:
  - Basic Communication Skills I/II (1st year)
  - Developing Communication Skills I/II (1st year)
  - Intermediate Communication Skills I/II (2nd year)
  - Advanced Communication Skills I/II (3rd year)
  - Basic Writing (1st year)
  - Paragraph Writing (1st year)
  - English Presentations and Writing I/II (2nd year)
6. Duties:
  - (1) Responsible hours of teaching: Two semesters (From April 1, 2026 to March 31, 2027) 16 classes of 90 minutes per academic year.
  - (2) Attending several faculty meetings a year (when the agenda relates to your duties)
  - (3) Offering English conversation classes in the Global Lounge
  - (4) Working hours: In addition to your teaching and your above-mentioned duties, you are required to stay 20 hours a week on campus during each semester.
7. Remuneration: 450,000 yen per month.  
A travel allowance (to and from the campus).  
A research subsidy of 200,000 yen paid annually.

8. Benefits:
- (1) Teachers living abroad: When a teacher comes from abroad, one international economy class round-trip ticket per position (position = a term of employment lasting one year, or possibly extended to a maximum of five years, by agreement) will be paid between your present place of residence and Nagoya (Chubu International Airport), Osaka (Kansai International Airport) or Tokyo (Narita International Airport). Maximum round trip fare is 150,000 yen. In addition, Aichi University will pay the full public transportation costs from one of the three international airports to Aichi University.
- (2) Teachers living in Japan: a) For teachers living in Japan the full public transport costs from the present place of residence to the new place of residence will be paid (excluding family).  
b) A contribution towards relocation expenses will be paid according to the distance from the present place of residence to anywhere within an 80 km radius of Nakamura-ku, Nagoya.
9. Social Insurance: Employees are required to join the Mutual Aid Association of Private School Personnel for health insurance. Premium payments will be divided equally between the university and the employee.
10. Application Materials:
- (1) Resume/CV using the Aichi University form with recent photo attached
  - (2) A copy of applicant's degrees/diplomas
  - (3) List of publications and presentations
  - (4) Three significant publications
  - (5) A syllabus for the course "Developing Communication Skills" (one semester, fifteen 90-minute sessions)
  - (6) A short statement regarding the applicant's vision and thoughts for teaching English at Aichi University (up to 1,200 words)
  - (7) List of the names and contact information of two individuals whom we may contact

Notes:

Concerning (1), please download the resume/CV form from "Recruit" in the official Aichi University website: <https://www.aichi-u.ac.jp/profile/recruitt/32952>

Applicants may be asked to hold a demonstration class in front of the screening committee during the interview.

All applications must be made online via JREC-IN Portal. Any applications by email or post will not be acceptable.

Please prepare all the documents in PDF, and put those into a single file. Please refer to the following example as for the file name.

【File Name】 AichiUnivCV-[Name] (e.g., AichiUnivCV-Taro\_Aichi)

All application documents, including the resume/CV, publications, and book will not be returned to the applicant. All personal information will be carefully protected following the university's regulations regarding protection of personal information, and will not be used for purposes other than candidate screening.

11. Deadline: September 15, 2025

For further information, please contact:

Takeshi Hatta, Educational Affairs Office  
052-564-6112, extension 20205

E-mail: kokusai-saiyo01○aichi-u.ac.jp (Please replace ○ with @)